

FCERA's 2018 Rolling Board Calendar

Meeting Date	Submission Deadline (Noon)	Meeting	Presentations	Consent Disc. Closed	Who	Investment, Operational, Actuarial Performance Updates, Board Policy, & Other Significant Items
1/3/2018		Regular	Dark			
1/17/2018	1/11/2018	Regular		Consent	dck	Quarterly Written Administration Report
				Consent	ea	Office Closure to Public on 2/8&9/2018
				Consent	ea	Quarterly Trustee Travel Report
				Consent	ea	Annual Gov. Code 31522.8 Ed Compliance Rpt
				Consent	ea	Annual Board Meeting Attendance Report
				Disc.	Chair	Appoint Committee Members
				Consent	ch	Annual Cash Flow Projection Report
1/17/2018	1/11/2018	CEC	immediately following		dr	Discuss evaluation criteria for prior year. BCEC Charter Paragraph 5).
2/7/2018	2/1/2018	Regular		Disc.	Verus	Verus 2018 Capital Market Assumptions
				Consent	mb	Placement Agent Disclosure, Due Diligence Policies
				Consent	dr	COLA Letter
2/8/2018 2/9/2018		BO&E	Onsite Training			
2/21/2018	2/15/2018	Regular		Consent	dr	Budget Status for the Qtrr ended Dec. 31
				Consent	dr	Quarterly Investment and Technology Status
2/21/2018	2/15/2018	DC				
3/7/2018	3/1/2018	Regular		Disc.	Verus	Quarterly, December 31: Research, Guideline Compliance, & Investment Performance Rpts
				Disc.	Verus	
				Disc.	ea	SACRS Spring Conference Items
3/21/2018	3/15/2018	Regular		Consent	pm	Escheat Moneys for Members 70.5 and Above
				Oral	dr	Solicit Budgetary Items from the Board
				Disc.	dck	CII Business Meeting and Ballots
				Disc.	ea	SACRS Spring Conference Items - Nominations and Proxy Vote Designations, Etc.
3/21/2018	3/15/2018	CEC	immediately following		dr	Review Draft Evaluation Reports. BCEC Charter Paragraph 6).
3/22/2018	3/15/2018	JNT	Joint Meeting of BoR and BoS			June 30, 2017 Actuarial Report, and 2018-19 Rates, along with discussion on General Relational Topics of Interest
4/4/2018	3/29/2018	Regular		Consent	ch	Unaudited Comparative Financial Statements for the Six Months Ended December 31, 2017 and June 30, 2017 with the Statement of Fiduciary Net Position
				Disc.	Verus	
4/18/2018	4/12/2018	Regular		Consent	dck	Quarterly Written Administration Report
				Consent	ea	Quarterly Trustee Travel Report
				Disc.	dr	Draft Consultant Evaluation Reports for Board input. BCEC Paragraph 12).
				Disc.	ea	SACRS Spring Conference Items - Ballots and Voting Instructions, Etc.
5/2/2018	4/26/2018	Regular		Consent	dr	Budget Status for the Quarter ended March 31
				Disc.	dr	Final Consultant Evaluation Rpts. BCEC Para. 13.
				Consent	dr	Quarterly Investment and Technology Status
				Disc.	Verus	
5/16/2018		Regular	Dark			

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5/23/2018	5/21/2018	AC			dr	Auditor Engagement & Start of Field Work Meeting
5/23/2018	5/21/2018	BC	immediately following		dr	Proposed Budget Document Review
6/6/2018	5/31/2018	Regular		Disc.	dck	Budget Adoption Hearing
				Disc.	dck	Strategic Plan Adoption
				Disc.	Verus	Quarterly, March 31: Research, Guideline Compliance, & Investment Performance Rpts
				Disc.	Verus	
				Disc.	Vrs/dck	Solicit Offsite Agenda Topics and Speakers
6/20/2018	6/14/2018	Regular		Disc.	dck	Verus RFP Considerations per DD Policy
				Consent	dck	SACRS Legislative Items
7/4/2018		Regular	Dark			
7/18/2018	7/12/2018	Regular		Consent	dck	Quarterly Written Administration Report
				Consent	ea	Quarterly Trustee Travel Report
				Consent	dck	SACRS Legislative Timeline
				Disc.	Ch	Acceptance of GFOA Certificate of Achievement
				Consent	ea	Office Closure to Public on 8/2/2018
				Consent	pm	Death Related Under/Over Pmts - Write-offs and Transfers
				Disc.	dck	Annual Due Diligence Update and Plan
				Consent	pm	Escheat Moneys for Misc Items - 2017-18
8/1/2018	7/26/2018	Regular		Disc.	dck/Vrs	Approve and Finalize Offsite Agenda Topics - Jnt Verus and dck
				Disc.	dck	Fiscal year 2017-18 Due Diligence Report
				Disc.	dck/Vrs	Fiscal year 2018-19 Due Diligence Plan
				Disc.	Verus	Investment/Operational Due Diligence (IDD/ODD) Summary Report
				Disc.	Verus	
				Disc.	Verus	Verus CAFR
				Consent	dr	Quarterly Investment and Technology Status
				Consent	dr	Budget Status for the Quarter ended June 30
8/2/2018		BO&E	Onsite Training		mb	
8/15/2018	8/9/2018	Regular	Dark			
9/5/2018	8/30/2018	Regular		Disc.	Verus	Quarterly, June 30: Research, Guideline Compliance, & Investment Performance Rpts
				Consent	ea	Board Member Election Results
				Consent	mb	Conflict of Interest
				Consent	ch	Annual Proxy Voting Report as of June 30
9/19/2018	9/13/2018	Regular		Consent	dck	Board Off-site Agenda Approval
				Disc.	ea	SACRS Fall Conference Items
9/19/2018	9/13/2018	PC	immediately following		dck	Retirement Administrator Review Parameters
10/3/2018	9/27/2018	Regular		Disc.	Verus	Investment Policy Statement (IPS) Review
				Disk	Grsvnr	Annual Grosvenor Update
				Consent	mb	Board Charters, and Actuarial Funding, Code of Conduct, Data Security, and Portable Electronic Devices Policies
				Disc.	ea	SACRS Fall Conference Items

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10/17/2018 10/18/2018	10/10/2018	Wndr Valley		Consent	ea	Quarterly Trustee Travel Report
				Consent	dck	Quarterly Written Administration Report
				Disc.	Verus	2019 Investment Work Plan
				Disc.	Staff	Review the 2019 Rolling Calendar and Tentative 2019 Regular Meeting Schedule
11/7/2018	11/1/2018	Regular		Consent	dr	Budget Status for the Quarter ended Sept. 30
				Consent	dr	Quarterly Investment and Technology Status
				Consent	dck	CALAPRS Election of Board of Directors Members
				Consent	ea	SACRS Business Meeting Agenda & Materials
11/7/2018	10/31/2018	PC	immediately following		dck	Retirement Administrator Review Results
11/21/2018		Regular	Dark			
12/5/2018	11/29/2018	Regular		Consent	dck	Receive RV Kuhn's Report
				Disc.	Verus	Quarterly, September 30: Research, Guideline Compliance, & Investment Performance Rpts
				Disc.	Verus	Approve 2019 Verus Calendar
				Consent	dr	PEPRA Compensation Limit Review
				Closed	BoR	Retirement Administrator Review Concluded
				Consent	dck	2019 Rolling Calendar
				Consent	mb	Board Operations, Boardroom Usage, Public Records Requests, Returned Mail, Strategic Planning, Surplus Property, and Wire Transfer Policies
				Consent	ea	Proposed Regular Board Meeting Schedule
12/5/2018	11/29/2018	AC	immediately following		dr	Review Audit Results and Financial Reports
12/12/2018	12/6/2018	Regular		Disc.	BrnA	Comprehensive Annual Financial Report
				Disc.	Staff	Popular Annual Financial Report
				Disc.	Segal	Actuarial Report & GAS Reports - Segal
				Consent	ea	Pension Payroll Calendar
				Disc.	BoR	Appoint Chair, Vice Chair for 2019

Recurring Item Notes:

Disabilities are heard at the earliest available regular meeting.

Investment Items & Verus attendance are on the 1st regular meeting of the month.

Cash Position and Retirements are on the 1st regular meeting of the month.

Minutes and Public Records Requests are presented every regular meeting.

Travel Requests and Attendance Reports are presented as needed.

Office statistics and business expenses are reported at the 2nd regular meeting of the month.

Italics - Due Date Exception
Bold - FCERA website posting

Italics - New since Last Board Dist.
Bold - Transmit to the County

Legend

Regular Board (Regular) Meetings

Board Offsite and Educational (BO&E) Sessions

Audit Committee (AC) Meetings

Budget Committee (BC) Meetings

Personnel Committee (PC) Meetings

Consultant Evaluation Committee (CEC) Meetings

Disability Committee (DC) Meetings

Ad Hoc High Speed Rail Office Relocation Meetings

Meeting Cancelled (Dark)

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Supplemental Calendar Notes:

CAFR goes to the County by 12/31
 GFOA application and CAFR by 12/31
 State Controller Schedules (LGFA's) submitted by 12/31
 Securities Lending Schedule of Borrowers - Approval Requested by Custodian as needed
 Recommended regulations for adoption will come to the Board after IRS tax determination process.

Supplemental Items to Remember:

Actuarial Experience Study Every 3 years (next one due March 2, 2019 for July 1, 2015 to June 30, 2018, for the June 30, 2019 AVR)
 Last Asset/Liability Study April 2013 every 3 - 4 years (next one April 2016 or 2017)
 External Auditor RFP AC meeting following the last CAFR report in the contract, for FY 2018 issue RFP and notify local vendors.
 Add Actuarial Audit RFP to 05/2019, 2020 or 2021 (done every five to seven years)
 BOR would like an Internal Auditor? (Could perform compliance and quality control function and serve as additional channel to Board)
 BOR and Verus would like an In-house investment advisor/ investment analyst (CIO?)
 County pay limitations are a current factor. Contract CIO?
 Arrivos Hosting Agreement Renewal - December 2017
 Vendor RFPs Question per Due Diligence Policy (3-5 yrs): Actuary 8/21/19, Grosvenor 9/18/19, Baker Manock 9/19/18, Reed Smith 6/19/19,
 Foster Pepper 10/4/17, Verus 6/21/17, Northern Trust 12/21/16 then 12/19/18, Brown Armstrong 12/5/18

Policy and Charter Update Reminders

3/16/2016	3/20/2019	Securities Monitoring and Litigation
7/20/2016	3/20/2019	Overpayment/Underpayment of Member Contributions, Overpayment/Underpayment of Retirement Benefits, Administrative Proceedings and Appeals to the Board
9/21/2016	3/20/2019	Employer Contribution Equity
12/21/2016	3/20/2019	Optional Settlement 4, Reciprocity, Records Retention
10/19/2016	10/16/2019	Education and Travel
1/18/2017	1/15/2020	Policy Development Process
2/1/2017	1/15/2020	Internal Revenue Code Compliance
2/15/2017	1/15/2020	Trustee Duties
3/15/2017	1/15/2020	Interest Crediting and Undistributed Earnings, Prefunding
9/5/2018	9/2/2020	Conflict of Interest
2/7/2018	2/3/2021	Placement Agent Disclosure, Due Diligence
10/3/2018	10/6/2021	Board Charters, Actuarial Funding, Code of Conduct, Data Security, Portable Electronic Devices
12/5/2018	12/1/2021	Board Operations, Boardroom Usage, Public Records Requests, Returned Mail, Strategic Planning, Surplus Property, Wire Transfer

Verus Investment Policy Statement is a Product of Verus and Depends on Board Investment Direction

Personnel Committee	Budget Committee	Audit Committee
Member Name	Member Name	Member Name
Member Name	Member Name	Member Name
Member Name	Member Name	Member Name
Member Name	Member Name	Member Name

Disability Committee	Consultant Evaluations Committee
Member Name	Member Name
Member Name	Member Name
Member Name	Member Name
Member Name	Member Name